

Gym Rental Rules & Regulations

Page 3

**APPLICATION
SCHOOL FACILITY RENTAL
VIA PUBLIC WORKS**

A) NAME OF SCHOOL: _____

B) NAME OF ORGANIZATION: _____

Contact Name & Phone: _____

Band & Number: _____

C) BILLING NAME & ADDRESS: _____

D) CHECK FACILITY (IES) REQUESTED:

- Gym ONLY (Excluding Stage Area) Classroom
 Gym & Stage Area

E) DATE FACILITY REQUIRED: _____

Time Begin: _____ (Including set up time) Time End: _____

F) INTENDED USE: _____

G) APPROXIMATE NUMBER OF PEOPLE: _____

- One adult supervisor for every 10 children

FEES: PRE-PAYMENT REQUIRED IN ALL CASES

Conferences - \$100.00/Day - gym only for consecutive day rentals.

\$100.00 Damage Deposit required for all events. Refundable upon completion of the Casual Caretaker's report, if no damages are reported.

Gym - \$30.00/Hour Classroom - \$20.00/Hour

Amount Paid: \$ _____ Cash Cheque Other

I, _____ DO HEREBY AGREE to abide by the Rules and Regulations as outlined for School Facility Rental and assume the responsibility set aside therein.

Date: _____ Witness: _____ Time: _____

Applications for School Facility Rental form is to be returned to the Public Works Office, 4th Line East, Ohsweken, together with payment, one week prior to the rental date in order to reserve your date for your organization's activity, as bookings are first come first serve.