

PUBLIC WORKS – ADMINISTRATION DEPARTMENT

Standby & On Call Policy:

Standby will be in place for the Water/Sewer Department and for the Roads Department. The Roads Standby will be from the last week in November to March 31st of the following year or as established by the respective Foreman. Standby will refer to the weekends only.

- Employees will be paid 4 regular hours, per day (Saturday & Sunday), if they are not called out to work as per the Standby Schedule.
- If employees are called into work, all hours worked will be classified as overtime.
- All hours worked will be classified as overtime and be paid in addition to the 4 regular hours.

On-call will be classified as overtime for the time that is worked over 40 hours within one pay period.