

PUBLIC WORKS - WATER/SEWER DEPARTMENT

Water/Sewer Hookup Policy:

Fees:

Property owners requesting a water service line (3/4 inch) and sewer service from the main to their establishment for commercial or residential purposes will pay 100% of the actual cost, including the initial cost of the meter and accessories.

All contractor installation costs to be supplied to Public Works, to be placed on customer file as information only.

If a customer fails to make full payment of the **UNPAID BALANCE** within 37 days as stated on their Invoice/Statement, an order for service disconnection will be issued, and a Late Fee of \$50.00 will automatically be applied. **NO OTHER NOTICE WILL BE ISSUED PRIOR TO DISCONNECTION IF THE UNPAID BALANCE IS NOT PAID BY THE DUE DATE.** The customer must pay the **TOTAL AMOUNT DUE** plus the Late Fee, in cash, money order or certified cheque prior to the Water/Sewer service being resumed

Public Works is not responsible for lost, stolen or misplaced mail and unless mail is returned to Public Works, it will be assumed that all customers have received their bills.

A service fee, comprised of labour & material to residents, will be charged for repairing frozen water meters, as it is the responsibility of property owners to ensure meters are insulated and have an adequate heated facility. Water meters shall not be installed underneath trailer homes.

All new service/connection must complete an application form, pay the security deposit, meter and remote fees. Homeowners will pay \$50.00 and Renters will pay \$150.00 for the security deposit. The fees for the meter and remote may be made in four instalments. The security deposit will be returned to the homeowner/renter upon vacating the premises, provided the account is up to date and there is no property damage found prior to the shutoff. The homeowner/renter must advise Six Nations Public Works at least one week prior to vacating the premises for a final reading and scheduling the shut off. Failure to do so will result in forfeiture of the security deposit. All multiple dwellings must have their own exterior shut off and meters.

Supplies and Equipment:

All water/sewer services must be inspected by the water/sewer department from the watermain to inside the house to meet water/sewer approval.

All meters, shut offs and tail pieces after the meter will be supplied by the Water/Sewer Department. All shut offs are to be installed before the meter. All equipment installed must conform to Public Works specifications policies and are to be installed by a contractor.

All water/sewer services must have tracer wire from the watermain to inside the house.

All valve boxes installed must be:

- at halfway point of finished grade to allow for adjustments
- of rust and corrosion resistant material (stainless steel, epoxy coated and plastic)
- back filled with ¾" clear stone with a minimum of 6 inches all the way around it.
- sitting on a cement pad (i.e. blocks, patio stones, bricks).
- all water service lines must be below frost line (minimum of 4 ft.)

Poly pipe being installed must be rated for potable water at 160 p.s.i.

Residents will be advised that any damage to private property as a result of a watermain break/sewer backups will not be the responsibility of Six Nations Public Works.

All new water/sewer connections must install a backwater valve to prevent contamination to the watermain system and/or disconnect the existing cistern/well. Backwater valves may be supplied by Public Works, at material cost.

All water service lines larger than 1" must install a bypass with a lock only accessible by the Water/Sewer Department.

All water service lines larger than 4" must be metered at the property line. The cost of the meter and meter chamber will be charged to the property owner.

A service charge of \$8.00 per month will be applied by Public Works to cover the cost of materials such as curb boxes, meter, remote meters and shut offs.

Public Works is responsible for all or any damages to water/sewer lines from the property line to the main. Homeowners are responsible from property line to inside the house.

Water Meter Enforcement Policy:

Customers to notify Public Works within 30 days of receipt of letter, providing a date and time when Public Works Water Department can access the home for the purpose of changing/repairing the water meter, water meter reading equipment/wiring. Failure to comply will result in the disconnection of water/sewer services.

Commercial/Large Scale Residential Development Approval:

On all commercial or large scale residential development, the principle party must submit to the Six Nations Public Works Committee, for approval, the following information:

- A letter of request to connect to the water/sewer main;
- A topographical drawing detailing the location of connection of water, sewer, gas, bell and hydro (as built);
- Supply as constructed drawings of all utilities of the project;

- Ensure all Public Works Committee existing policies are followed;
- An Engineer's impact assessment on the water/sewer system;
- Inspection Certificate signed by a third party professional Engineer and in consultation with Water/Sewer Staff.

SIX NATIONS PUBLIC WORKS WATER/SEWER HOOKUP APPLICATION

NOTE TO APPLICANT: *This form must be completed by the tenant and returned to the Six Nations Public Works Office located on 4th Line or mailed to: Six Nations Public Works, P.O. Box 131, OHSWEKEN, Ontario, N0A 1M0*

FAILURE TO RETURN THIS FORM OR SECURITY DEPOSIT WILL RESULT IN WATER/SEWER SERVICES NOT BEING CONNECTED.

Please fill in the following information:

Name: _____

Street Address: _____

Mailing Address: _____ Blue Flag #: _____

Band & Number: _____

Social Insurance #: _____

Telephone #: _____

Date Service Required: _____

Address if previous water customer: _____

Signature: _____

FOR OFFICE USE ONLY:

Water Meter No: _____ Reading at _____ Disconnect Date: _____
 Connection Date: _____ Connection: _____ Final
 Reading: _____
 Meter & remote paid: _____ Deposit paid: \$150.00 \$50.00
 (rental) (owner)

Water/Sewer Department Authorized Signature **Date**

Old A/R Customer Code: _____	Date Changed _____	Excel _____	Signed _____
	Date Changed _____	ACCPAC _____	Signed _____
New A/R Customer Code: _____	Date Changed _____	Excel _____	Signed _____
	Date Changed _____	ACCPAC _____	Signed _____