



ELDER COMPANION – 038R1-24-2
Professional Services, Health Services
Part-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, **Wednesday, May 8, 2024**, for the **Elder Companion** with **Professional Services, Health Services**. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.** Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.

JOB SUMMARY: The Elder Companion reports to and works under the direction and supervision of the Home and Community Care Program Manager / Program Supervisor. The Elder Companion works within the policies and procedures established by Six Nations of the Grand River.

The Elder Companion will assist community members living at home and their care partners by providing companionship and meaningful activities in client homes while providing respite for their caregivers.

Type	Part Time
Closing Date	May 8, 2024
Hours of Work	Variable
Wage	\$25.44 per hour

*A competitive compensation package will be offered commensurate with qualifications. *

BASIC QUALIFICATIONS:

- Personal Support Worker, Recreation Therapist or other related certification AND/OR
- Experience and/or interest in providing care to elders living in their homes.
- Reliable vehicle, G class driver's license and insurance
- Favourable Vulnerable Policy Records Check
- Strong sense of confidentiality.
- Experience and knowledge of working with Indigenous Elders and on a First Nation
- Flexibility to work outside of regular office hours.
- Caring and compassionate
- Strong problem-solving skills.
- Able to work independently as well as part of a multi-disciplinary team.

SUBMISSION PROCEDURE: (Choose one method ONLY):

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.



Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance, please reach out to Eniola Owoso, HR Business Partner at 519-445-2223 ext. 5716 or via email at HRBP3@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Elder Companion – Part Time – 038R1-24-2
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: Elder Companion

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Home and Community Care Program Manager / Program Supervisor.

PURPOSE & SCOPE OF THE POSITION:

The Elder Companion will assist community members living at home and their care partners by providing companionship and meaningful activities in client homes while providing respite for their caregivers.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Recreational activities for mental stimulation (conversation, crafts, reading aloud, cards, games, walking outside), depending on the cognitive abilities of the client.
- Activities which promote independence including basic life skills and activities of daily living
- Light housekeeping (laundry, dishes, sweeping/mopping the floor) as required.
- Meal preparation including special diets as required by the care plan.
- Feeding assistance as required
- Medication reminders, as required.
- Assessing for safety risks
- Providing a stable, safe environment while maintaining the client's activities

2. Communications Functions:

- Demonstrates a caring and patient approach during all visits with elders, family members, and other team members.
- Reporting any safety, risk or concerns to the most responsible Clinician in a timely fashion.
- Complete reminder calls leading up to visit.
- Complete daily reporting as required.

3. Administrative Functions:

- Completing timesheets and leave forms as required.



- Cooperating with all members of the Six Nations Personal Support Services team in the delivery of client care.
- Working within the circle of care (e.g. Nurses, Physiotherapists) to assist in achieving the care plan goals.
- Presenting self in an acceptable, professional manner

4. **Other Functions:**

- Performing other related duties as required by the Home and Community Care Program Manager / Program Supervisor.
- Ability to adapt to changing priorities and client needs on short notice.
- Perform duties as required to support the client's well-being and dignity during the visit.
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.
- It is the responsibility of the employee to be aware of and adhere to all policies and procedures, including those that relate to client safety, staff safety and risk management.

WORKING CONDITIONS:

- Works involved external contact with referring agencies, direct client contact, including clients' families.
- Work involves moderate physical activity through above mentioned duties.
- Work will require travel in the community as required using own transportation.
- Flexible hours

WORKING RELATIONSHIPS:

With the Home and Community Care Program Manager / Program Supervisor

Receives direction, guidance, and discusses plans, priorities; receives instruction, supervision.

With the Other Staff/Six Nations Agencies

Promotes courtesy, cooperation and teamwork with all staff.

With the Public/Clients

Represents and promotes the Six Nations Dementia Care Team in a courteous, positive, and cooperative manner, provides information and assistance.



KNOWLEDGE AND SKILLS:

Minimum Requirements:

- Personal Support Worker, Recreation Therapist or other related certification AND/OR
- Experience and/or interest in providing care to elders living in their homes.
- Reliable vehicle, G class driver's license and insurance
- Favourable Vulnerable Policy Records Check
- Strong sense of confidentiality.
- Experience and knowledge of working with Indigenous Elders and on a First Nation

Other Related Skills:

Will possess the following qualities:

- Flexibility to work outside of regular office hours.
- Caring and compassionate
- Strong problem-solving skills.
- Able to work independently as well as part of a multi-disciplinary team.

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.