



*Community Event Proposal to Six Nations
Emergency Control Group During COVID-19 Pandemic*

Please fill out this proposal template with all the relevant information on the event that you are organizing in the community. Please note that not all sections or mitigation strategies may be relevant to your event, so please indicate and explain why it is not relevant. For multiple dates, times and locations of your event please add details to “additional information” section

Date of Submission:		Start/End Time:	
Contact Name:		Age Range of Attendees:	
Contact E-mail:		Number of Staff Present:	
Name of Event:		Max # of Attendees:	
Date(s) of Event:		Location of Event:	

Description of the Event (WHAT will be happening)
Explain WHO will be attending/participating in the event
Explain WHERE the event will take place and how it will be set up
Justification for Event (explain WHY this event should happen during the pandemic)
Explain any potential issues you may encounter or hazards that may put staff/attendees at risk while participating in this event
Please explain what your plan is if an attendee is not following public health protocols (e.g. Refuses to wear mask or physical distance)? And how you would deal with that person if they become hostile?
What is your protocol for if a staff/attendee fails the screening? (E.g. is exhibiting symptoms, has travelled, etc.)
What is your protocol for if a staff/attendee starts to exhibit symptoms during this event?



<p>Do you plan to have staff/attendees come from outside the community? For example, facilitators, talent, participants, etc. coming from the GTA, out of province or United States? If so, what measures are you putting in place to mitigate that risk?</p>

Conduct a Risk Assessment

- To determine your risk score, please do the following survey and add up your points
- After adding up your total risk score, you will identify your Risk Category:
 - **Low** Risk = 9 points
 - **Moderate** Risk = 10-18 points
 - **High** Risk = 19-27 points

Risk Score		
Question	Responses	Score (a=3, b=2, c=1)
1. How many interactions between people in attendance would occur in this setting? (E.g. will many different people be intermingling or will everyone be able to stay in their own space and won't need to interact with or be near others)	a. Individuals have MANY interactions with others in the setting b. Individuals have SOME interactions with others in the setting c. Individuals have LIMITED TO NO interactions with others in the setting	
2. How close in proximity are people typically while spending time in this setting?	a. Individuals typically have prolonged, close contact with others (> 15 minutes and within 2m) b. Individuals have/may have transient contact with others (within 2m but for less than 15 minutes) c. Individuals can mostly avoid prolonged close contact with others (Physical distancing can be maintained easily)	
3. How much do individuals interact with high-touch surfaces in this setting (e.g., door handles, service counters, railings)	a. Individuals have FREQUENT contact with high touch surfaces b. Individuals have/may have SOME contact with high touch surfaces c. Contact with high-touch surfaces is infrequent or limited	
4. How many individuals in attendance are considered "vulnerable" or high risk? Includes older adults (65+) or known to have underlying medical or immunocompromising conditions? (e.g. diabetes, obesity, heart disease, asthma, etc.)	a. Most individuals are vulnerable b. Some individuals are vulnerable c. Limited to no vulnerable individuals	
5. How many ATTENDEES are able to consistently follow public health protocols (hand hygiene, wear a mask, physical distancing etc.) in this setting (**e.g. children are not typically able to comply very well)	a. Only a few attendees can comply with Public Health protocols b. Some attendees can comply with Public Health protocols c. Most attendees can comply with Public Health protocols	
6. How many STAFF/SERVICE PROVIDERS are able to consistently follow public health protocols (hand hygiene, wear a mask, physical distancing etc.) in this setting?	a. Only a few can comply with Public Health protocols b. Some can comply with Public Health protocols c. Most can comply with Public Health protocols	



*Community Event Proposal to Six Nations
Emergency Control Group During COVID-19 Pandemic*

7. Generally, where will most of the event take place?	<ul style="list-style-type: none"> a. The event is an indoor space with limited or no windows that will be open (If event is during cold weather and the windows won't be open then please select this option) b. The setting is an indoor space, but has many windows that will be opened (or HEPA air filter/fresh air exchange) c. The setting is outdoors 	
8. Will staff and attendees be wearing masks at all times during the event?	<ul style="list-style-type: none"> a. Most will not be able to wear masks b. Some will be able to wear masks c. ALL will be able to wear masks at all times 	
9. Where are attendees/staff coming from?	<ul style="list-style-type: none"> d. Attendees/staff are ALL Six Nations residents or are from low-risk areas e. Some staff/attendees are coming from high-risk areas (COVID-19 "hotspots" such as GTA or the U.S.) f. Many staff/attendees are coming from high-risk areas (COVID-19 "hotspots" such as GTA or the U.S.) 	
TOTAL RISK SCORE		
RISK CATEGORY		

Risk Mitigation Strategies in Place

The following table outlines risk mitigation strategies that you may/may not have in place. Not all are necessarily mandatory because some may not be relevant to your event, if so – please explain why. You also have space to add in additional risk mitigation strategies.

Strategy	Implemented (✓)	Comments or Further Details	If not implemented, explain why
<i>Screening Table set-up to actively screen all attendees</i>			
<i>Contact tracing log</i>			
<i>Hand sanitizer / hand washing stations set up</i>			
<i>Cleaning/disinfecting schedule</i>			
<i>Mandatory mask/face covering for all staff AND attendees</i>			
<i>Physical distancing set-up (e.g. markers indicating where to sit/stand)</i>			
<i>Signage posted to remind attendees to follow Public Health protocols</i>			



*Community Event Proposal to Six Nations
Emergency Control Group During COVID-19 Pandemic*

Strategy	Implemented (✓)	Comments or Further Details	If not implemented, explain why
<i>Identified isolation room/space for individual who becomes symptomatic during event</i>			
<i>Security/staff/police will be present to remind attendees to follow Public Health protocols</i>			
<i>Pre-screening of attendees (e.g. when they call to register)</i>			
<i>Staff trained on cleaning / disinfecting procedures</i>			
<i>Staff trained on how to deal with participants/attendees who refuse to follow public health protocols</i>			

Please list any other risk mitigation strategies you will be implementing that aren't listed above:

Strategy 1	
Strategy 2	
Strategy 3	

Please provide additional information that you think is relevant for the Emergency Control Group to consider:





*Community Event Proposal to Six Nations
Emergency Control Group During COVID-19 Pandemic*

FOR EMERGENCY CONTROL GROUP COMPLETION ONLY

Date of Presentation:	Date Returned:	Prepared by:

Status

- Approved
- Approved With Minor Modifications Required
- Approval Pending: Major Modifications Required (Please re-submit plan with modifications implemented)
- Not Approved

Comments, Feedback or Modifications Required