



COVID RESPONSE NURSE 143R2-21-2
(MULTIPLE POSITIONS)
ADMINISTRATION, HEALTH SERVICES
Contract

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **October 27, 2021**, for the COVID Response Nurse with Administration, Health Services Department. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

JOB SUMMARY: The COVID Response Nurse reports to and works under the direction and supervision of the Manager of Gane Yohs Community Health Centre. To build and maintain strong relationships to deliver School/Community Health Service strategies in response to COVID-19 based on identified needs of Six Nations of the Grand River school children and community members to improve health outcomes including: designing, developing, coordinating, implementing, and evaluating various programs/components of this service. In collaboration with a multidisciplinary team utilizing critical thinking skills, strong communication skills and a self-directed work ethic for comprehensive service delivery in an evolutionary work environment are essential in this role.

Type	Contract
Closing Date	October 27, 2021
Hours of Work	35 hours weekly
Wage	TBD

BASIC QUALIFICATIONS:

- Registered Practical Nurse or Registered Nurse
- Must possess a current license issued by the College of Nurses of Ontario and is a member in good standing of Ontario Association of Registered Nurses
- Current First Aid/CPR certification.
- Must be willing to undergo a police check and sign an Oath of Confidentiality.
- Knowledge of Evidence Informed Decision Making
- Knowledge, skills and experience to work independently in a daycare and elementary school setting
- Knowledge of community agencies and the services that they provide
- Knowledge of Communicable Disease classifications, Canadian Immunization schedule, childhood disease, stages of adolescent growth and development
- Knowledge of all relevant legislation and regulations and ability to adhere to legislated safety requirements
- Must possess a valid driver's license.
- Computer skills required are Microsoft Office – MS Word & Excel, Internal use of Outlook and Electronic Medical Records.

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Lesleigh Rusnak, Staffing Officer at 519-445-2223 ext 4343 or via email at StaffHR@sixnations.ca.

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

COVID Response Nurse – Contract – 143R2-21-2
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: Covid Response –School Nurse

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Manager of Gane Yohs Community Health Centre

PURPOSE & SCOPE OF THE POSITION:

To build and maintain strong relationships to deliver School/Community Health Service strategies in response to COVID-19 based on identified needs of Six Nations of the Grand River school children and community members to improve health outcomes including: designing, developing, coordinating, implementing, and evaluating various programs/components of this service.

In collaboration with a multidisciplinary team utilizing critical thinking skills, strong communication skills and a self-directed work ethic for comprehensive service delivery in an evolutionary work environment are essential in this role.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Utilizing current information to inform practice as it pertains to the demands of the role.
- Daily Health screening of students and staff as it relates to Covid-19
- Oversee and monitor isolation of students and/or staff who do not pass screening for COVID 19
- Understand, establish and monitor infection prevention and control practices in general and as tailored to the individual school system by Overseeing cleaning / disinfecting protocols to promote safe / healthy environment
- Support some school-wide events, where applicable, and serve as a consultant for School/Director to help optimize health and safety
- Support the School in the development and review of health and safety plans and policies, utilizing research skills and apply critical appraisal skills to inform policies, programs and practice
- Ability to work in a manner that ensures best practices in confidentiality standards
- Utilize an understanding of child and adolescent health and child and youth engagement in anticipating, preventing, managing related challenges including areas impacted by COVID-19 and/or return to school (i.e. mental health and wellness, family violence, substance use)
- Provide nursing care, first aid and emotional support to those who are ill or injured or otherwise in need, in accordance with current nursing best practices and school policies. Assist and follow up on student and staff accidents, injuries, and emergencies

- Monitor daily illness trends and work to minimize the spread of illness through preventative strategies communicated to the community on a timely basis, providing key community information, supports and resources to students, families, and teachers to minimize impact to school and community
- Liaise with Public Health on immunization and any reportable communicable diseases.
- Assist with case and contact management within the schools
- Provide health information, teaching and counselling to clients through a holistic approach tailored to the functional competence of individual clients, considering the impacts of health determinants
- Identify need for further community engagement and gaps in community supports as it pertains to COVID-19
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- Educate and act as a resource for school staff, students, parents and families while providing the most current data for COVID-19 as it relates to prevention, assessment, self-monitoring and testing.
- Supports the administration of medication for students

2. **Communications Functions:**

- Ensure that all medical information for students and staff is updated regularly and shared when needed
- Parent, staff and student education on health, hygiene and distancing measures while considering the determinants health
- Attend case conference meetings, as required
- Liaise with public health on matters submitting daily reports to Ohsweken Public Health throughout the remainder of the pandemic
- Monitor, report and follow-up on any health and safety matters raised by employees, students or parents to the School /Director.
- Sit as a member of the Health and Safety Committee
- Coordinate presentations with various agencies and professionals on pertinent health care topics for students as required.
- Preparation of internal/external documentation used internally such as updates, memos, and correspondence using evidence informed decision making (EIDM).
- Participating in planning and decision-making activities which contribute to effective utilizations of resources and the improvement of delivered services and the development of best practices; and
- Adheres to public health and nursing ethical standards and principles, fulfilling legal and professional obligations and responsibilities in accordance with available guidance documents
- Acts as an ambassador of Six Nations Health Services
- Participating in research activities as assigned by the Director of Health Services.
- Wears a Six Nations Elected Council identification badge.

3. **Administrative Functions:**

- Submits weekly reporting of stats and yearly reports to the Program Manager.

- Completion and submission of: leave forms, travel forms, performance appraisals and work plans in accordance with Six Nations Elected Council policies and procedures.
- Ensure proper filing of documents electronically and /or hardcopy.
- Perform work functions in accordance with the following Policy and Procedures: Six Nations Elected Council and Six Nations Health Services
- Attend meetings as required: staff meetings, committee meetings and community partner meetings.
- Attend training/workshops as required.
- Accountable for his/her actions and practices according to the College of Nurses of Ontario.
- Assumes responsibility for personal and vocational growth and development; participation in in-service educational programs.
- Ensures all incidents are appropriately reported.
- Assumes responsibility for maintaining good standing with Registered Nurse Association of Ontario or the Registered Practical Nurse Association of Ontario.
- Maintain program equipment and assesses the need for consumable supplies on an annual basis.

4. **Other Functions:**

- Establishes program priorities in respect to community health needs and plans programming appropriately.
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services
- Performs other job-related duties as may reasonably be required by the Program Manager and/or the Director of Health Services.

WORKING CONDITIONS:

- Work has a high public profile, extensive public contact and is subject to deadlines.
- Work may be subject to unscheduled hours
- Knowledge is evolving rapidly with regards to the ongoing pandemic and an expectation that individuals will work with the best available evidence to inform their decision making.
- Working remotely within the school setting. May be required to answer school/parent questions as it relates to communicable disease
- May need to provide guidance to school/parents/community as it pertains to outbreak situations

WORKING RELATIONSHIPS:

With the Team Manager for Child & Youth Health

Receives direction, guidance, encouragement; for the efficient administration of all School and Community Health Services within Six Nations according to community needs and priorities.

With Departmental Staff

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Liaise, co-operates and provides professional assistance to Health Care Team members as needed for the efficient administration of day-to-day activities of all School and Community Health Services within Six Nations.

With Other Staff

Maintains co-operation, consideration and professionalism with all staff members.

With External Agencies

Represents and promotes Six Nations interests relative to health services. Develops close working relationships with the public. Works under the guidance and direction of ISC-FNIHB Public Health nurses

With the Public

Represents and promotes the Health Services interests of the Six Nations Community; works with a co-operative, positive and proactive manner; provides information and advice in a professional manner.

KNOWLEDGE AND SKILLS:

Minimum Requirements:

Registered Practical Nurse or Registered Nurse

Must possess a current license issued by the College of Nurses of Ontario and is a member in good standing of Ontario Association of Registered Nurses

Current First Aid/CPR certification.

Must be willing to undergo a police check and sign an Oath of Confidentiality.

Knowledge of Evidence Informed Decision Making

Knowledge, skills and experience to work independently in a daycare and elementary school setting

Knowledge of community agencies and the services that they provide

Knowledge of Communicable Disease classifications, Canadian Immunization schedule, childhood disease, stages of adolescent growth and development

Knowledge of all relevant legislation and regulations and ability to adhere to legislated safety requirements

Must possess a valid driver's license.

Computer skills required are Microsoft Office – MS Word & Excel, Internal use of Outlook and Electronic Medical Records.

Other Related Skills:

- Teaching experience or group facilitation is an asset.
- Good knowledge of the Six Nations Community and highly sensitive to Hodi:noshoni: & Rotinonhsion:ni culture and history an asset.
- Ability to work with tact and discretion; high level public relation skills are required in dealing with the community.
- Experience working with pediatric populations an asset

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss of credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.