



COMMUNITY PARAMEDIC 114-22-2
PARAMEDIC SERVICES, HEALTH SERVICES
Full-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **June 29, 2022**, for the Activity Assistant with Iroquois Lodge, Health Services Department. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.**

Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.

JOB SUMMARY: Reports to and works under direction and supervision of Six Nations Paramedic Services Chief, Deputy Chief, and Supervisor.

A Community Paramedic is a Paramedic placed in a non-typical situation, serving to increase the health and wellbeing of the citizens of Six Nations. Referrals for service are received through various public & private agencies, family members of the clients, clients, and Paramedics. To assist Paramedic Chiefs and Supervisor in designing, developing, planning, implementing, and maintaining the Paramedic Service Program for the Six Nations Community and surrounding areas as part of the Six Nations Paramedic Services, Health Services Department of the Six Nations of the Grand River. To support and promote the mission and values of Six Nations Paramedic Services and Six Nations Health Services. To serve as a mentor to new paramedics.

Type	Full Time
Closing Date	June 29, 2022
Term	Permanent
Hours of Work	40 hours a week
Wage	\$40.86/hr

BASIC QUALIFICATIONS:

- All paramedic/Advanced-Emergency Medical Care Assistant (A-EMCA) employees must meet the minimum standard for employment as set out in the Ambulance Act and Regulations (Part III, Qualifications of Emergency Medical Attendants and Paramedics).
- Successfully completed an Ambulance and Emergency Care program or a Primary Care Paramedic program at an approved College of Applied Arts and Technology.
- Possess a Ministry of Health and Long-Term Care, A-EMCA certificate.
- Must hold a valid class "F" driver's license issued under the Highway Traffic Act that authorizes a person to drive an ambulance and clean driver's abstract check.
- Must have a clean criminal record check including Vulnerable Sector screening search.
- Knowledge and understanding of the obligations set forth in the following:
 - Basic/Advanced Life Support Patient Care Standards
 - Ministry of Health and Long-Term Care regulations governing provision of Paramedic Services
 - Paramedic Medical Directives as set out by the Centre of Paramedic Education and Research
 - Operations/Policy & Procedures Manuals
- Must be successful in certification from Centre of Paramedic Education and Research Medical Director to perform manual defibrillation and administer symptom relief medications, initiate intravenous therapy and any other additional skills designated by the Base Hospital Program and Six Nations Paramedic Services or able to obtain certification as soon as possible after employment.
- Must be free from all communicable diseases as outlined in Ontario Reg. 558/91 (Specification of Communicable Diseases) and provide documentation to support.
- Must have a valid certificate signed by a physician that states the person is immunized against tetanus, diphtheria, hepatitis B, poliomyelitis, varicella, rubella, influenza or that such immunization is contra-indicated.

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

- Cardio-Pulmonary Resuscitation (CPR) certification at the Health Care Provider Level by an approved provider and will complete annual re-certification thereafter.
- Must be able to adhere to service uniform policy which includes wearing a respirator (N95) and other personal protective equipment.
- Physical strength, coordination and manual dexterity to perform patient extrication, lifting, carrying and positioning as well as treatment.

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Lesleigh Rusnak, Staffing Officer at 519-445-2223 ext 4343 or via email at StaffHR@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Community Paramedic – Full-time – 114-22-2
 c/o Reception Desk
 Grand River Employment & Training (GREAT)
 P.O. Box 69, 16 Sunrise Court
 Ohsweken, Ontario N0A 1M0



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: **Community Paramedic**

REPORTING RELATIONSHIP:

Reports to and works under direction and supervision of Six Nations Paramedic Services Chief, Deputy Chief, and Supervisor.

PURPOSE & SCOPE OF THE POSITION:

A Community Paramedic is a Paramedic placed in a non-typical situation, serving to increase the health and wellbeing of the citizens of Six Nations. Referrals for service are received through various public & private agencies, family members of the clients, clients, and Paramedics.

To assist Paramedic Chiefs and Supervisor in designing, developing, planning, implementing, and maintaining the Paramedic Service Program for the Six Nations Community and surrounding areas as part of the Six Nations Paramedic Services, Health Services Department of the Six Nations of the Grand River.

To support and promote the mission and values of Six Nations Paramedic Services and Six Nations Health Services.

To serve as a mentor to new paramedics.

KEY DUTIES & RESPONSIBILITIES:

1. Community Paramedics exercise good listening skills and problem solving skills.
2. Receive incoming referrals of new clients
3. Initial contact of new clients
4. Assess/identify risks the client is encountering (real & perceived)
5. Address these risks by:
 - a. Making referrals to local agencies & Primary Care Providers
 - b. Client education surrounding their disease and medication
 - c. Fall prevention identify and educate
 - d. Medication review and compliance
 - e. Communicating with client family members
 - f. Participate / Establish Coordinated Care Plans with Health Links.

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6. Schedule and attend to follow-up client visits
7. Documentation of all visits by entering client data in a program software
8. Communicate with program and community partners
9. Communicate with Primary Care Providers and send fax report regarding client visits.
10. Establish and maintain physician relationships
11. Increased scope of practice as overseen and required by Primary Care Providers/Physicians who hold a formal agreement with the Community Paramedic Program
12. Assisting with stats/data collection
13. Provide constructive feedback on Community Paramedic Program
14. Provide input for areas of improvement of the program
15. Seeking out and following up on new initiatives / opportunities
16. Attend training/conferences when required
17. Preparing presentations and presenting to local interest groups
18. Administer Flu Vaccinations to the residents of Six Nations, working in conjunction with the local Public Health.
19. Pandemic Covid swabbing and contact tracing as needed working with local health agencies.

Works flexible hours and days as the client and program require

WORKING CONDITIONS:

- Work as a public profile with public contact and may be subject to deadlines and interruptions.
- Work requires a lot of out of office contact.
- Work hours will be flexible according to clinic needs.
- Work requires extensive physical activity and is subject to unscheduled over time.
- Will work without direct supervision.

WORKING RELATIONSHIPS:

With Management Team

Receives direction, and guidance in providing day-to-day operations of Six Nations Paramedic Services.

With the Director of Health Services

Receives direction, guidance, encouragement; discusses plans and priorities.

With Other Staff

Promotes courtesy, cooperation and teamwork with all staff.

With External Agencies

Represents and promotes Six Nations interests relative to Paramedic Services.

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Maintains awareness of legislative policy and program changes.
Seeks to develop close working relationships.

With the Public

Represents and promotes Paramedic Services and health interests of Six Nations.
Works in a courteous, co-operative and positive manner.

KNOWLEDGE AND SKILLS:

Minimum Requirements:

- All paramedic/Advanced-Emergency Medical Care Assistant (A-EMCA) employees must meet the minimum standard for employment as set out in the Ambulance Act and Regulations (Part III, Qualifications of Emergency Medical Attendants and Paramedics).
- Successfully completed an Ambulance and Emergency Care program or a Primary Care Paramedic program at an approved College of Applied Arts and Technology.
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Other Related Skills:

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- Exceptional interpersonal skills: courtesy, tact, compassion and empathy.
- Well-developed communication skills, both written and verbal communication skills.
- Good knowledge of the Six Nations Community and highly sensitive to Six Nations culture.

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to the loss of credibility, poor public relation, confusion, duplication of effort and misinformation being given to Paramedic Management Team, Director of Health Services, Human Services Committee, Six Nations Elected Council, Governmental Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.