



Registered Dietitian 184-22-1
Child & Youth Health, Health Services
Full-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **December 7, 2022**, for the Registered Dietitian with Child and Youth Health, Health Services Department. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

JOB SUMMARY: The Registered Dietitian reports to and works under the direction and supervision of the Child and Youth Health Team Program Supervisor. The Registered Dietitian works to support the nutritional needs of children, youth, and their families by applying all aspects of the nutrition care process. The Child and Youth Dietitian will also participate in the delivery of innovative, evidence-based food and nutrition programming for clients aged 0-18 years old who reside in the Six Nations Community. The Child and Youth Dietitian will empower families by providing appropriate recommendations, consultations and interventions based on their nutritional needs. The Registered Dietitian works within the policies and procedures established by Six Nations of the Grand River.

Type	Full Time
Closing Date	December 7, 2022
Term	Permanent
Hours of Work	35 hours per week
Wage	TBD

BASIC QUALIFICATIONS:

- Graduate of a Bachelor's of Science in Nutritional Science
- Must be a registered member in good standing with the College of Dietitians of Ontario
- Must hold current liability insurance as per College of Dietitians of Ontario *Professional Liability Insurance Coverage Requirements for Members*
- Two years of experience as a community or clinically-based registered dietitian preferred
- Experience working with children
- Valid Class "G" license and reliable transportation
- High level of computer skills – Microsoft Office, MS Word & Excel.

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Melissa Stefureak, Staffing Officer at 519-445-2223 ext 5727 or via email at recruitment@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Registered Dietitian– Full Time – 184-22-1
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0

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POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: **Child and Youth Dietitian**

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Child and Youth Health Team Program Supervisor, Health Services, Six Nations Elected Council

PURPOSE & SCOPE OF THE POSITION:

To support the nutritional needs of children, youth, and their families by applying all aspects of the nutrition care process. The Child and Youth Dietitian will also participate in the delivery of innovative, evidence-based food and nutrition programming for clients aged 0-18 years old who reside in the Six Nations Community. The Child and Youth Dietitian will empower families by providing appropriate recommendations, consultations and interventions based on their nutritional needs.

DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Intake and Assessment of clients:
 - Identification of issues and development of a nutrition care plan using appropriate standardized and non-standardized tools
 - Maintaining client records in accordance with the College of Dietitians of Ontario guidelines and practice standards established by Six Nations Health Services for documentation in the Electronic Medical Record
 - Participate in clinical rounds and case conferences as required
 - Utilizes culturally appropriate evidenced informed practice principles within the nutrition intervention plan
- Developing and implementing community client service plans to community members as required by:
 - Working with the Clinical Lead and Program Supervisor to determine case priority
 - Appropriate use of dietetic interventions based on evidence informed practice and practice standards established by the College of Dietitians of Ontario
 - Participate in program development and accreditation activities
 - Participate in the discharge planning, development and implementation of client care plans, and client assessments as needed
 - Documentation in electronic medical record on a daily basis in accordance with the policies and procedures established by Six Nations Health Services

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- Develop and implement community nutrition programs focused on children, youth and their families
 - Collaborates with other programs and services to promote healthy nutrition rooted in Haudenosaunee foods
 - Provides educational experiences for community agencies as requested
- Provides clinical support to other staff of the Six Nations Child & Youth Health Services Team
 - Collaborates with staff in the development of educational resources for families and ensures nutritional content is accurate/relevant
 - Supports the non-regulated health promotion workers when developing nutrition programs
- Utilizes culturally appropriate, evidence informed practice principles throughout care
- Complies with established safety precautions and standards, infection control procedures and aseptic and isolation techniques

2. **Communications Functions:**

- Employs excellent communication skills when interacting with clients, families and other staff
- Maintaining/reviewing assigned case files (case management) by:
 - Ensuring actual work performed is duly documented and placed in the electronic medical record
 - Assisting in the development and maintenance of dietetic service standards
 - Ensuring client's safety and comfort while performing duties
- Attends staff meetings for the Six Nations Child & Youth Health Services
- Employs appropriate communication skills when interacting with clients, families and other staff
- Attends case conferences and clinical rounds when necessary and provides input in order to coordinate care and optimize client outcomes
- Follows procedures for reporting hazardous conditions, equipment and incidents
- Ensures privacy is maintained in accordance with relevant regulations
- Provides appropriate advocacy for clients and families when necessary
- Develops a working relationship with supervisors, case managers and related staff
- Works effectively as a team member and communicates with the Child & Youth Health Team Manager and Clinical Lead

3. **Administrative Functions :**

- Maintains client files following the appropriate protocol for the area of service and guidelines provided by policies and procedures of Six Nations Health Services that relate to using the Electronic Medical Record
- Maintains documentation according to College of Dietitians of Ontario standards
- Planning weekly itinerary and completing monthly work reports and statistics
 - Follow established reporting procedures as laid out by the program
 - Complete necessary monthly report forms and ensure relevant statistics are maintained as required
 - Review position work plan and job description annually

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- Coordinate and schedule clinical activities
- Completes administrative tasks as required by the Child & Youth Health Team Manager

4. **Other Functions:**

- Performs other job related duties as may reasonably be required by the Child & Youth Health Team Program Supervisor
- Participates in relevant professional development/educational opportunities when available
- Provides supervision of students and volunteers
 - Follows established College of Dietitians of Ontario guidelines for the supervision of students
 - Provides direct on-site supervision of the student/volunteer as stipulated in the supervision guidelines
 - Obtain appropriate consent before allowing a student/volunteer to participate in treatment for an individual
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.
- It is the responsibility of the employee to be aware of and adhere to all policies and procedures, including those that relate to client safety, staff safety and risk management.

WORKING CONDITIONS:

- Working has a high profile, extensive public contact and is subject to deadlines and interruptions.
- Work may at times be subject to unscheduled hours and out of office sessions.
- Work requires the ability to work independently and with competence in diverse areas; physical activity; mental stress; requires working inside and outside; in community homes; requires extensive interactions with the public of all ages, which at times may be hostile or irate; requires interruptions, deadlines, and unscheduled hours.
- Work requires the ability to prioritize tasks within the registered dietitian service, work independently clinically with minimal functional supervision, and cope with many demands and time constraints.

WORKING RELATIONSHIPS:

With the Child & Youth Health Team Program Supervisor

Receives direction, guidance, encouragement; discusses plans and priorities.

With the Child & Youth Health Clinical Lead

Receives guidance; discusses plans and priorities or interacts to ensure tasks are done efficiently and effectively.

With Other Staff

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Promotes courtesy, co-operation and teamwork with all staff.

With External Agencies

Represents and promotes Six Nations interests relative to health services; maintains awareness of legislative policy and program changes; seeks to develop close working relationships.

With the Public

Represents and promotes the health services interests of Six Nations; works in a courteous, co-operative positive and proactive manner, provides information and advice.

KNOWLEDGE SKILLS:

Minimum Requirements:

- Graduate of a Bachelor's of Science in Nutritional Science
- Must be a registered member in good standing with the College of Dietitians of Ontario
- Must hold current liability insurance as per College of Dietitians of Ontario *Professional Liability Insurance Coverage Requirements for Members*
- Two years of experience as a community or clinically-based registered dietitian preferred
- Experience working with children
- Valid Class "G" license and reliable transportation
- High level of computer skills – Microsoft Office, MS Word & Excel.

Other Related Skills:

- Familiar with the Six Nations Community and services available in the area
- Relate effectively with clients of all ages and their families/caregivers
- Strong organizational skills and, able to work independently and work cooperatively with other service providers.
- Strong interpersonal, verbal and written communication skills. Experience with Electronic Medical Records.
- Understands the importance of Confidentiality. Ability to work with tact and discretion.

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.

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