



Elder Companion – Dementia Care Team 149R3-22-1
Home and community Care, Health Services
Part Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **March 29, 2023** for the Elder Companion-Dementia Care Team with Home and Community Care, Health Services. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyperhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.**

Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.

JOB SUMMARY: Reports to and works under the direction and supervision of the Home and Community Care Program Manager with functional day to day supervision from the Dementia Care Lead. As part of the Dementia Care Team, the Elder Companion will assist community members living with dementia and their care partners by providing companionship and meaningful activities in client homes, for clients who live with dementia and respite for their caregivers.

Type	Part Time
Closing Date	March 29, 2023
Hours of Work	Variable
Wage	TBD

BASIC QUALIFICATIONS:

- Personal Support Worker, Recreation Therapist or other related certification AND/OR
- Experience and/or interest in providing care to individuals living with dementia
- Reliable vehicle, G class driver's license and insurance
- Favorable Vulnerable Policy Records Check
- Strong sense of confidentiality.
- Experience and knowledge of working with Indigenous elders and on a First Nation
- Flexibility to work outside of regular office hours
- Caring and compassionate
- Strong problem solving skills
- Able to work independently as well as part of a multi-disciplinary team

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyperhosting.com/sixnations/> to access our job board and follow the directions to apply.

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Melissa Stefureak, Staffing Officer at 519-445-2223 ext 5727 or via email at recruitment@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Elder Companion – Part Time - 149R3-22-1
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE:

Dementia Care Team - Elder Companion

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Home and Community Care Program Manager with functional day to day supervision from the Dementia Care Lead.

PURPOSE & SCOPE OF THE POSITION:

As part of the Dementia Care Team, the Elder Companion will assist community members living with dementia and their care partners by providing companionship and meaningful activities in client homes, for clients who live with dementia and respite for their caregivers.

KEY DUTIES & RESPONSIBILITIES:

1. **Technical Functions:**

- Recreational activities for mental stimulation (conversation, crafts, reading aloud, cards, games, walking outside), depending on the cognitive abilities of the client.
- Activities which promote independence including basic life skills and activities of daily living
- Light housekeeping (laundry, dishes, sweeping/mopping the floor) as required
- Meal preparation including special diets as required by the care plan
- Feeding assistance as required
- Medication reminders, as required
- Assessing for safety risks
- Providing a stable, safe environment while maintaining the client's activities

2. **Communications Functions:**

- Demonstrates a caring and patient approach during all visits with elders, family members, and other team members.
- Reporting any safety, risk or concerns to the Dementia Care Lead in a timely fashion.
- Complete reminder calls leading up to visit.
- Complete daily reporting as required.

3. **Administrative Functions:**

- Completing timesheets and leave forms as required
- Cooperating with all members of the Six Nations Personal Support Services team in the delivery of client care.
- Working within the circle of care (e.g. Nurses, Physiotherapists) to assist in achieving the care plan goals.
- Presenting self in an acceptable, professional manner

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4. **Other Functions:**

- Performing other related duties as required by the Dementia Care Lead and Home and Community Care Program Manager.
- Ability to adapt to changing priorities and client needs on short notice.
- Perform duties as required to support the client's well-being and dignity during the visit
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.
- It is the responsibility of the employee to be aware of and adhere to all policies and procedures, including those that relate to client safety, staff safety and risk management.

WORKING CONDITIONS:

- Works involved external contact with referring agencies, direct client contact, including clients' families.
- Work involves moderate physical activity through above mentioned duties.
- Work will require travel in the community as required using own transportation.
- Flexible hours

WORKING RELATIONSHIPS:

With the Home and Community Care Program Manager

Receives direction, guidance, and discusses plans, priorities; receives instruction, supervision.

With the Dementia Care Lead

Receives direction, guidance and discusses plans, priorities, or interacts to ensure tasks are done efficiently and effectively; receives instruction, education, training and supervision.

With the Other Staff/Six Nations Agencies

Promotes courtesy, cooperation and teamwork with all staff.

With the Public/Clients

Represents and promotes the Six Nations Dementia Care Team in a courteous, positive, and cooperative manner, provides information and assistance.

KNOWLEDGE AND SKILLS:

Minimum Requirements:

- Personal Support Worker, Recreation Therapist or other related certification AND/OR
- Experience and/or interest in providing care to individuals living with dementia
- Reliable vehicle, G class driver's license and insurance
- Favourable Vulnerable Policy Records Check
- Strong sense of confidentiality.

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- Experience and knowledge of working with Indigenous elders and on a First Nation

Other Related Skills:

- Will possess the following qualities:
- Flexibility to work outside of regular office hours
- Caring and compassionate
- Strong problem solving skills
- Able to work independently as well as part of a multi-disciplinary team

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.