



**Nutrition Activator 080-23-2**  
**Child & Youth Health, Health Services**  
**Contract**

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **May 31, 2023**, for the Nutrition Activator with Child and Youth Health, Health Services, Department. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the [www.greatsn.com](http://www.greatsn.com) website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.**

**Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

**JOB SUMMARY:** The Nutrition Activator reports to and works under the direction and supervision of the Team Manager of Child and Youth Health. The role of the Youth Job Connect Nutrition Activator is to support the development and implementation of health promotion and primary prevention activities that engage children, youth, and their families in healthy eating behaviours.

The Nutrition Activator works within the policies and procedures established by Six Nations of the Grand River.

<b>Type</b>	Contract
<b>Closing Date</b>	May 31, 2023
<b>Term</b>	12 Month Maternity Coverage
<b>Hours of Work</b>	35 hours per week
<b>Wage</b>	TBD

**BASIC QUALIFICATIONS:**

Minimum Requirements:

- College diploma in Health Promotion or Nutrition & Food Service Management

OR

- Completion of a high school diploma and one year related experience with knowledge and skills related to health promotion and nutrition
- High level of computer skills – Microsoft Office, MS Word & Excel

Other Related Skills:

- Familiar with the Six Nations Community and services available in the area

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

- Strong organizational skills and, able to work independently and cooperatively with other service providers
- Understands the importance of Confidentiality; ability to work with tact and discretion

**SUBMISSION PROCEDURE: (Choose one method ONLY):**

**Method #1: Online**

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
  - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
  - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
  - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Lesleigh Rusnak, Staffing Officer at 519-445-2223 ext 4343 or via email at [StaffHR@sixnations.ca](mailto:StaffHR@sixnations.ca).

**Method #2: GREAT – Applications must include all of the following:**

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

**Nutrition Activator – Contract – 080-23-2**  
c/o Reception Desk  
Grand River Employment & Training (GREAT)  
P.O. Box 69, 16 Sunrise Court  
Ohsweken, Ontario N0A 1M0

## POSITION DESCRIPTION – HEALTH SERVICES

### **POSITION TITLE: Nutrition Activator**

#### **REPORTING RELATIONSHIP:**

Reports to the Team Manager of Child and Youth Health, Health Services, Six Nations Council. Works under direct supervision of the Child & Youth Dietitian for nutrition program planning, delivery and evaluation.

#### **PURPOSE AND SCOPE OF THE POSITION:**

The role of the Youth Job Connect Nutrition Activator is to support the development and implementation of health promotion and primary prevention activities that engage children, youth, and their families in healthy eating behaviours.

#### **KEY DUTIES & RESPONSIBILITIES:**

##### **1. Technical Functions:**

Program planning, development and evaluation:

- In collaboration with the Child & Youth Dietitian and the Team Manager, determines the health issues to address through programming
- Collaborates with other programs and services to provide nutrition promotion and primary prevention content that is evidence-informed and current

Implements nutrition programming in the community

- Supports the Child & Youth Dietitian in facilitating nutrition programs for children and youth
- Develops and implements youth leadership programming to engage youth in healthy behaviours using a variety of engagement strategies

Utilizes culturally appropriate, evidence informed practice principles throughout

Complies with established safety precautions and standards, infection control procedures and aseptic and isolation techniques

##### **2. Communications Functions:**

Attends staff meetings for Child & Youth Health Team

Employs appropriate communication skills when interacting with participants, families and other staff

Follows procedures for reporting hazardous conditions, equipment and incidents

Ensures privacy is maintained in accordance with relevant regulations

Provides appropriate advocacy for participants and families when necessary

Communicates regularly with the Child & Youth Dietitian and the Team Manager of Child & Youth Health

##### **3. Administrative Functions:**

Planning weekly itinerary and completing work reports and statistics

○ Follow established reporting procedures as laid out by the program

○ Complete necessary report forms and ensure relevant statistics are maintained as required

○ Coordinate and schedule events, programs and activities

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#### **4. Other Functions:**

- ☑ Performs other job related duties as may reasonably be required by the Team Manager of Child & Youth Health
- ☑ Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services
- ☑ It is the responsibility of the employee to be aware of and adhere to all policies and procedures, including those that relate to client safety, staff safety and risk management

#### **WORKING CONDITIONS:**

- ☑ Working has a high profile, extensive public contact and is subject to deadlines and interruptions
- ☑ Work may at times be subject to unscheduled hours and out of office sessions

#### **WORKING RELATIONSHIPS:**

##### **With the Team Manager of Child & Youth Health**

Receives direction, guidance, encouragement; discusses plans and priorities

##### **With the Child & Youth Dietitian**

Receives direction, guidance, discusses plans, priorities or interacts to ensure tasks are done efficiently and effectively; receives instruction and supervision

##### **With Other Staff**

Promotes courtesy, co-operation and teamwork with all staff

##### **With External Agencies**

Represents and promotes Six Nations interests relative to health services; maintains awareness of legislative policy and program changes; seeks to develop close working relationships

##### **With the Public**

Represents and promotes the health services interests of Six Nations; works in a courteous, co-operative positive and proactive manner, provides information and advice

#### **KNOWLEDGE AND SKILLS:**

Minimum Requirements:

- College diploma in Health Promotion or Nutrition & Food Service Management

OR

- Completion of a high school diploma and one year related experience with knowledge and skills related to health promotion and nutrition
- High level of computer skills – Microsoft Office, MS Word & Excel

Other Related Skills:

- Familiar with the Six Nations Community and services available in the area
- Strong organizational skills and, able to work independently and cooperatively with other service providers
- Understands the importance of Confidentiality; ability to work with tact and discretion

#### **IMPACT OF ERROR:**

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Errors in judgement and in the conduct of duties could lead to loss of credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Health Committee, Six Nations Council, Government Agencies and the public.

**CONTROL:**

Guiding principles set by Health Services Department and Six Nations Council. Works within the administrative policies and procedures established by the Six Nations Council for the Health Services Department and other legislation provided by the respective government

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