



**095R3-23-2 REGISTERED SOCIAL WORKER**  
**Family Health Team, Six Nations Health Services**  
**Full-Time**

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **September 27, 2023** for the Registered Social Worker with Family Health Team, Six Nations Health Services. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the [www.greatsn.com](http://www.greatsn.com) website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

**JOB SUMMARY:** Registered Social Worker reports to and works under the direction and supervision of the Administrative Director of the Family Health Team, Health Services, Six Nations Elected Council which includes matters pertaining to the policies and procedures of Six Nations Elected Council.

To develop and implement a Social Work Framework for the Six Nations Family Health Team with the emphasis of promoting Mental Health wellness, self-management strategies, therapeutic intervention & case management, to assist patients in the development and promotion to maintain healthy lifestyle changes through a collaborative approach while working within the administrative procedures of the Six Nations Family Health Team and Health Services.

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|----------------------|--------------------|
| <b>Type</b>          | Full-Time          |
| <b>Closing Date</b>  | September 27, 2023 |
| <b>Hours of Work</b> | 35 per week        |
| <b>Wage</b>          | TBD                |

**BASIC QUALIFICATIONS:**

- Preferably MSW, RSW from an accredited Education Faculty of Social Work, other educational experiences will be considered.
- Preferable clinical work experience including knowledge of the health care system, plus strong communication skills, strategic collaboration and critical thinking skills.
- Must be a member in good standing and hold current membership with the College of Certified Social Workers and will be versed in relevant consent and capacity legislation such as Social Work Code of Ethics, Mental Health legislation and the Health Care Consent Act.
- CPR and First Aid certification, WHIMIS,
- High level of computer skills of Microsoft Office, MS Word, Excel and working knowledge and experience with electronic medical records.

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

- High level of sensitivity to aboriginal issues and cultural competency.

**SUBMISSION PROCEDURE: (Choose one method ONLY):**

**Method #1: Online**

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
  - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
  - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
  - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Alkiie Froman, HR Business Partner at 519-445-2223 ext 5727 or via email at [HRBP2@sixnations.ca](mailto:HRBP2@sixnations.ca).

**Method #2: GREAT – Applications must include all of the following:**

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

**REGISTERED SOCIAL WORKER – CONTRACT – 095R3-23-2**  
c/o Reception Desk  
Grand River Employment & Training (GREAT)  
P.O. Box 69, 16 Sunrise Court  
Ohsweken, Ontario N0A 1M0

## POSITION DESCRIPTION – HEALTH SERVICES

**POSITION TITLE:**                    **Registered Social Worker**

### **REPORTING RELATIONSHIP:**

Reports to and works under the direction and supervision of the Administrative Director of the Family Health Team, Health Services, Six Nations Elected Council which includes matters pertaining to the policies and procedures of Six Nations Elected Council.

### **PURPOSE & SCOPE OF THE POSITION:**

To develop and implement a Social Work Framework for the Six Nations Family Health Team with the emphasis of promoting Mental Health wellness, self-management strategies, therapeutic intervention & case management, to assist patients in the development and promotion to maintain healthy lifestyle changes through a collaborative approach while working within the administrative procedures of the Six Nations Family Health Team and Health Services.

### **KEY DUTIES & RESPONSIBILITIES:**

#### **1. Technical Functions:**

- The major responsibilities include collaboration with the Family Health Care team; psychosocial assessment, intake, therapeutic Interventions, advocacy, case management, clinical therapy, crisis management, Group/workshops, CBT, Palliative support, suicide and risk management and care, mediation and referral to internal and external resource linkages for patients and their families.
- Represents the Family Health Team and the Six Nations community on Provincial and Federal Health initiatives related to the scope of the position; communicates results to the Administrative Director/Office Manager of the Family Health Team.
- Involvement in Accreditation which could involve being a member of a Health Services accreditation team. E.g., Health and Wellness team
- Chronic Disease Management clinics, Diabetes, smoking cessation etc.
- Pain Management clinics, including assessment and collaboration.
- Delivery of concurrency/polysubstance abuse/disorders in relation to patient's mental health status.

#### **2. Communications Functions:**

- Ensures that the patient is made aware of life planning and conduct support groups as needed.
- Ensures that the Six Nations membership have access to current and reliable health information and advocates on their behalf.
- Provide advocacy support to patients of the Family Health Team. E.g., WSIB appeals, Insurance claims, specialists.

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### 3. **Administrative Functions:**

- Prepares work plan, month end and quarterly reports as required by the Office Manager of the Family Health Team; Re: progress in completing work plan and financial activities.
- Reports appropriate data; Re: work plan activity changes as needed.
- Prepares accurate and legible case notes according to EMR policy and procedure.
- Consults with physicians, psychiatry, CAMH.
- Involvement in strategic planning annually for team
- Involvement in development and implementation of Medical Directives that pertain to scope of practice.
- Ongoing training related to scope of practice which could include end of life planning, palliative care, and alternative lifestyle choices and traditional and cultural beliefs.

### 4. **Other Functions:**

- Performs other job-related duties deemed reasonable & appropriate as required by the Administrative Director of the Family Health Team.
- Provides support for the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.
- It is the responsibility of the employee to be aware of and adhere to all policies and procedures, including those that relate to client safety, staff safety and risk management.

### **WORKING CONDITIONS:**

- Work has a high public profile, extensive public contact and is subject to deadlines and interruptions.
- Work may involve off-site visits- Including Home visits.
- Provide Sensitivity to areas of cultural competence, relevancy and appropriateness to patients, knowledge of psycho-social issues related to the Six Nations Community and determinants of Health.

### **WORKING RELATIONSHIPS:**

#### **With the Administrative Director of the Family Health Team**

Receives direction, guidance, encouragement; discusses plans and priorities.

#### **With Department Staff**

Liaises, cooperates and provides encouragement; maintains control through teamwork and direction.

#### **With Other Staff**

Maintains cooperation, collaboration and consideration with all staff members.

#### **With External Agencies**

Represents and promotes Six Nations interests relative to the Family Health Team; seeks to develop close working relationship. & networking opportunities

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**With the Public**

Represents and promotes the health service interests of Six Nations; works in a courteous, cooperative, positive and proactive manner, provides information as requested.

**KNOWLEDGE AND SKILLS:****Minimum Requirements:**

- Preferably MSW, RSW from an accredited Education Faculty of Social Work, other educational experiences will be considered.
- Preferable clinical work experience including knowledge of the health care system, plus strong communication skills, strategic collaboration and critical thinking skills.
- Must be a member in good standing and hold current membership with the College of Certified Social Workers and will be versed in relevant consent and capacity legislation such as Social Work Code of Ethics, Mental Health legislation and the Health Care Consent Act.
- CPR and First Aid certification, WHIMIS,
- High level of computer skills of Microsoft Office, MS Word, Excel and working knowledge and experience with electronic medical records.
- High level of sensitivity to aboriginal issues and cultural competency.

**Other Related Skills:**

- Exhibits a high degree of initiative and self-direction; good analytical, organizational skills, excellent verbal and written communication skills.
- Background in research; ability to conceptualize approaches to health care.
- Ability to work with tact and discretion, high level of public relation skills and good project management skills.
- Highly motivated, able to work independently with minimal supervision.
- Clinical experience working with CBT.
- Asset with member of good standing with OPA (Ontario Psychiatry Association)

**IMPACT OF ERROR:**

Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

**CONTROL:**

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.