



Knoha:'ah (My Auntie) 159-23-3
Child and Youth Health, Health Services
Contract

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday, **September 27, 2023**, for the **Knoha:'ah (My Auntie)** with **Child and Youth Health, Health Services**, Department. The Six Nations of the Grand River Application for Employment Form, Job Posting, and Job Description are available for printing from the www.greatsn.com website. Online applications are accepted through <https://www.vscyperhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.**

Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.

JOB SUMMARY: The **Knoha:'ah (My Auntie)** reports to and works under the direction and supervision of the Child and Youth Health Team Supervisor, Health Services, Six Nations Elected Council.

Under the direction of the Six Nations Child and Youth Health Team Supervisor, the Knoha:'ah (my auntie) will work directly with clients and their families to strengthen their knowledge in Hodinohshoni culture, values, and roles and responsibilities. The program Auntie will also act as a resource to the Child and Youth Health Team in its development and delivery of culturally safe services. The role of Kno: ha: 'ah is to preserve and promote traditional Hodinoshoni practices, thereby enhancing a positive and strong cultural identity among clients and staff.

Type	Contract until March 2026
Closing Date	September 27, 2023
Hours of Work	Up to 24 hours weekly
Wage	\$38.68 minimum

*A competitive compensation package will be offered commensurate with qualifications. *

BASIC QUALIFICATIONS:

- Working experience in cultural preservation and teachings of 3 years OR Bachelor of Arts in Indigenous studies, and experience in working with Six Nations children and families for a minimum of 3 years
- Fluent or highly knowledgeable in Cayuga and/or Mohawk language
- Belonging to the Six Nations Community is an asset
- Must have knowledge of Hodinoshoni traditions, culture, storytelling, and ways of being

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

- Requires a basic understanding of the Hodinoshoni Wellness Model
- Understands the importance of confidentiality under PHIPA

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which includes:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualify you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance, please reach out to Eniola Owoso, Human Resources Business Partner at 519-445-2223 ext. 5716 or via email at HRBP3@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualify you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Knoha:'ah (My Auntie) – Contract – 159-23-3
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0

POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: Knoha:’ah (My Auntie) - Part-time

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Child and Youth Health Team Supervisor, Health Services, Six Nations Elected Council.

PURPOSE & SCOPE OF THE POSITION:

Under the direction of the Six Nations Child and Youth Health Team Supervisor, the Knoha:’ah (my auntie) will work directly with clients and their families to strengthen their knowledge in Hodinohshoni culture, values, and roles and responsibilities. The program Auntie will also act as a resource to the Child and Youth Health Team in its development and delivery of culturally safe services. The role of Kno: ha: ’ah is to preserve and promote traditional Hodinohshoni practices, thereby enhancing a positive and strong cultural identity among clients and staff.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Develops and facilitates programming for youth in the youth drop-in space in collaboration with the Child and Youth Team
- Support Six Nations youth to gain knowledge and guidance in roles that are pertinent to Hodinohshoni ways of being
- Act as a culturally safe figure for youth to talk to about difficulty with roles and responsibilities
- Help identify their youth’s strengths and nurture and empower families to further develop them
- Through interactions with clients and community, identify information and trends that would be relevant to be taught in a program or group format to fill existing gaps
- Navigates youth to appropriate cultural supports, strong partnership with Child and Youth Health Team
- Respond to community crisis as needed
- Helps with and supports traditional openings/closings for meetings, events or cultural activities as required

2. Communications Functions:

- Employs excellent communication and engagement skills when interacting with youth, families, and other staff and external agencies
- Provides appropriate advocacy for youth and families when necessary

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- Attends case conferences and clinical rounds when necessary and provides input from a cultural perspective
- Attends and participates as a team member in staff meetings, workshops, and training sessions
- Conducts presentations within Health Services on cultural supports and services as requested

3. **Administrative Functions:**

- Maintain documentation following the appropriate protocol for the area of service guidelines provided by policies and procedures of Six Nations Health Services
- Keeping accurate records and documentation that protects youth's privacy and confidentiality in accordance with Child and Youth Health Team
- Completes administrative tasks as required by the Child and Youth Health Team Supervisor

4. **Other Functions:**

- Provides support to the Patient Safety Committee and Traditional Medicine Advisory Council by assisting in planning and development as advised by the Child and Youth Health Team Supervisor
- Performs other job related duties as may reasonably be required by the Child and Youth Health Team Supervisor
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.
- It is the responsibility of the employee to be aware of and adhere to all policies and procedures including those that relate to cultural safety, client safety, staff safety, and risk management
- Be available for the Child and Youth Health Team staff for consultation on service delivery that is safe for Hodinoshoni children and families
- Acts in a professionally appropriate manner both when working and not working, and is a positive role model for clients and staff
- Prepares written reports as requested
 - Monthly
 - Quarterly
 - Annually
- Ensures client receives quality service and care and is knowledgeable.
- Provide education and in-service teaching to Health Services staff
- Provide critical feedback to Health Services staff regarding service delivery, programming, and projects

WORKING CONDITIONS:

- This role requires commitment to work evenings as a significant number of programs will be offered in the evenings
- Work has a high public profile, extensive public contact and is subject to deadlines and interruptions
- Work may be subject to unscheduled work hours and out of office sessions including home visits

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- Must be willing to work flexible hours
- Work requires the ability to work independently and with competence in diverse areas; physical activity; mental stress; requires working inside and outside; in community homes; requires extensive interactions with the public of all ages, which at times may be hostile or irate; requires interruptions, deadlines, and unscheduled hours.
- Work requires the ability to prioritize tasks within the child, youth and their families' cultural needs, work independently with minimal functional supervision, and cope with many demands and time constraints.

WORKING RELATIONSHIPS:

With the Child and Youth Health Team Supervisor

Receives direction, guidance, encouragement; discusses plans and priorities.

With the Child and Youth Clinical Lead

Receives guidance; discusses plans and priorities or interacts to ensure tasks are done efficiently and effectively.

With Child and Youth Health Team

Receives direction, guidance, encouragement; discusses plans and priorities.

With Other Staff

Promotes courtesy, co-operation and teamwork with all staff.

With External Agencies

Represents and promotes Six Nations interests relative to holistic wellbeing; maintains awareness of legislative policy and program changes; seeks to develop close working relationships.

With the Public

Represents and promotes the Hodinoshoni interests of Six Nations; works in a courteous, co-operative positive and proactive manner, provides information and advice.

Impact of Error: Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

Control: Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.

KNOWLEDGE AND SKILLS:

Minimum Requirements:

- Working experience in cultural preservation and teachings of 3 years OR Bachelor of Arts in Indigenous studies, and experience in working with Six Nations children and families for a minimum of 3 years
- Fluent or highly knowledgeable in Cayuga and/or Mohawk language
- Belonging to the Six Nations Community is an asset
- Must have knowledge of Hodinoshoni traditions, culture, storytelling, and ways of being
- Requires a basic understanding of the Hodinoshoni Wellness Model
- Understands the importance of confidentiality under PHIPA

Other Related Skills:

- Strong knowledge of Six Nations community resources
- Ability to engage young people on their wellness journey
- Ability to create engaging presentations for teaching purposes
- Ability to work in crisis situations
- Valid Class "G" license and reliable transportation
- Demonstrated capability in building awareness of children's strengths and honoring the structure of family systems

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CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.