



REGISTERED SOCIAL WORKER – 161-23-2
DIABETES WELLNESS PROGRAM, HEALTH SERVICES
Full-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday **September 27th**, for the Registered Social Worker with Diabetes Wellness Program, Six Nations Health Services. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyperhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

JOB SUMMARY: The Diabetes Wellness Registered Social Worker reports to and works under the direction and supervision of the Community Health & Wellness Supervisor Six Nations of the Grand River Elected Council which includes matters pertaining to the policies and procedures of Six Nations of the Grand River Elected Council.

The Diabetes Wellness Registered Social Worker will provide supportive and collaborative chronic disease management services to those living with or at risk of developing diabetes. These services can be one-on-one or in a group setting to help community members achieve well-being.

Type	Full-Time
Closing Date	September 27 th , 2023
Hours of Work	35 hours per week
Wage	\$70,350 - \$77,855

BASIC QUALIFICATIONS:

- Masters of Social Work from an accredited University OR Bachelors of Social Work from an accredited university
- Must be a current member in good standing with the Ontario College of Social Workers and Social Service Workers
- Training in Cognitive Behavioural Therapy or Dialectical Behaviour Therapy
- Must have a vehicle and valid class "G" Driver's License
- Member of the Ontario Association of Social Workers and/or the Canadian Association of Social Workers

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyperhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:

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- a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Alkiie Froman, HR Business Partner at 519-445-2223 ext 5727 or via email at HRBP2@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

REGISTERED SOCIAL WORKER– FULL TIME – 161-23-2
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0



SIX NATIONS OF THE GRAND RIVER

POSITION DESCRIPTION

POSITION TITLE: Registered Social Worker, Diabetes Wellness Program

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Team Supervisor, Community Health and Wellness and Six Nations of the Grand River Elected Council which includes matters pertaining to the policies and procedures of Six Nations of the Grand River Elected Council.

PURPOSE & SCOPE OF THE POSITION:

To provide supportive and collaborative chronic disease management services to those living with or at risk of developing diabetes. These services can be one-on-one or in a group setting to help community members achieve well-being.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Intake and Assessment of clients:
 - Identification of needs and development of an appropriate plan of care using relevant standardized and non-standardized tools
 - Maintaining client records in accordance with the guidelines of the Ontario College of Social Workers and Social Service Workers (OCSWSSW) guidelines and the practice standards established by Six Nations Health Services for documentation in the Electronic Medical Record
- Develop and implement community client care plans to community members as required by:
 - Working with the Team Supervisor, Community Health and Wellness to determine caseload priorities
 - Developing (with the client) a plan for implantation and follow through that respects their health values and beliefs
 - Documenting in the Electronic medical Record on a daily basis in accordance with policies and procedures established by Six Nations Health Services and with practice standards of the OCSWSSW
- Develop and implement group programs
 - Assists community agencies in developing and implementing wellness programs for the prevention of type 2 diabetes
- Utilize culturally appropriate, evidence informed practice principles throughout care
- Comply with established safety precautions and standards, infection control procedures and aseptic and isolation techniques when indicated.

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2. **Communications Functions:**

- Maintain/review assigned case files (case management) by:
 - Ensuring actual work performed is duly documented and placed in the electronic medical record
 - Assist in the development and maintenance of social work service standards
 - Ensure client safety and comfort while performing duties
- Attends staff meetings for the Diabetes Wellness Program
- Employs appropriate communication skills when interacting with clients, families and other staff
- Attends case conferences and clinical rounds and provides input in order to coordinate care and optimize client outcomes
- Follows procedures for reporting hazardous conditions, equipment and incidents
- Ensure privacy is maintained in accordance with relevant regulations
- Provides appropriate advocacy for clients and families when necessary
- Communicates regularly with the Team Supervisor, Community Health and Wellness

3. **Administrative Functions:**

- Plans weekly itinerary and completes monthly work reports and statistics
 - Follows established reporting procedures as outlined by the program
 - Completes necessary monthly report forms and ensures relevant statistics are maintained as required
- Support the program development and evaluation process
 - Reviews Diabetes Wellness Program policy and procedures manual, work plans and job descriptions annually
 - Participates in program accreditation activities
 - Participates in quality improvement initiatives for the Diabetes Wellness Program and for Six Nations Health Services.

4. **Other Functions:**

- Performs other job related duties as may reasonably be required by the Team Supervisor, Community Health and Wellness.
- Provides supervision of students and volunteers
 - Follows established OCSWSSW guidelines for the supervision of students
 - Provides direct on-site supervision of the student/volunteer as stipulated in the supervision guidelines
 - Obtains appropriate consent from client before allowing a student/volunteer to participate in the care of an individual
- Provides support to the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Plan and assistance as instructed by the Director of Health Services.

WORKING CONDITIONS:

- Work has a high public profile, extensive public contact and is subject to deadlines and interruptions.
- Work may at times be subject to unscheduled hours and out of office sessions.

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WORKING RELATIONSHIPS:

With the Team Supervisor

Receives direction, guidance, encouragement; discusses plans and priorities.

With the Clinical Lead

Receives direction, guidance, encouragement; discusses plans and priorities.

With Other Staff

Promotes courtesy, co-operation and teamwork with all staff.

With External Agencies

Represents and promotes Six Nations interests relative to Six Nations Health Services; maintains awareness of legislative policy and program changes; seeks to develop close working relationship.

With the Public

Represents and promotes the health service interests of Six Nations; works in a courteous, co-operative, positive and proactive manner, provides information and advice.

KNOWLEDGE AND SKILLS:

Minimum Requirements:

- Masters of Social Work from an accredited University **OR** Bachelors of Social Work from an accredited university
- Must be a current member in good standing with the Ontario College of Social Workers and Social Service Workers
- Training in Cognitive Behavioural Therapy or Dialectical Behaviour Therapy
- Must have a vehicle and valid class "G" Driver's License
- Member of the Ontario Association of Social Workers and/or the Canadian Association of Social Workers

Other Related Skills:

- First Aid and CPR certified
- High level of computer skills of Microsoft Office (Word and Excel) and working knowledge and experience with electronic medical records
- Strong organizational and time management skills
- Strong interpersonal, verbal and written communication skills
- Highly motivated, able to work independently with minimal supervision.

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss of credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health

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Services, Human Services Committee, Six Nations of the Grand River Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations of the Grand River Elected Council. Works within the administrative policies and procedures established by the Six Nations of the Grand River Elected Council for the Health Services Department and other legislation provided by the respective governments.

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