



Attendance Policy – Six Nations of the Grand River Elected Council

Category: Governance

Date for Review: December 10, 2027

Approved By: ICPL#418/12/09/2024

Previous Version: GC#699/09/07/2010

Effective Date: December 10, 2024

1. Purpose

- 1.1. Six Nations of the Grand River Elected Council decided that Councillors would receive a single flat rate for their work and would no longer receive a combination of a base pay and honoraria payments for different meetings. This policy has been designed to ensure ongoing attendance at Meetings and distribution of workloads.

2. Scope

- 2.1. The following terms and conditions apply to the attendance of Councillors at Meetings.

3. Attendance Requirements

- 3.1 A Vacancy of Office shall occur when a Member of Council misses three (3) consecutive Full Council meetings without notification to Council and without a reasonable excuse which includes but is not limited to medical appointments or emergencies and approved Council business, pursuant to the *Six Nations of the Grand River Elections Code (2023)* and *Six Nations of the Grand River Elected Council Procedure Regulations*.
- 3.2 A Committee Member who is absent from three (3) consecutive scheduled meetings of the Committee without notification to the Committee and without a reasonable excuse which includes but is not limited to medical appointments or emergencies and approved Council business may be subject to disciplinary action from Council, pursuant to the *Six Nations of the Grand River Elections Code (2023)* and *Six Nations of the Grand River Elected Council Procedure Regulations*.

- 3.3 Any Councillor who misses three (3) consecutive Full Council meetings for medical appointments or emergencies will be required to provide a doctor's note to the Chief Executive Officer (CEO).
- 3.4 When a Member of Council and/or Committee Member is required to produce written reports at meetings and fails to produce three (3) consecutive reports, the matter will be referred to the Integrity Commission. Honoraria payments will be withheld, and travel will be prohibited until the matter is addressed by the Integrity Commission.

4. Related Documents

- 4.1 Six Nations of the Grand River Election Code (2023)
- 4.2 Six Nations of the Grand River Elected Council Procedure Regulations

5. Key Stakeholders

- (a) Members of Council;
- (b) The Chief Executive Officer;
- (c) The Policy Department; and
- (d) The Council Secretaries.

6. Distribution List

- 6.1 Members of Council
- 6.2 Chief Executive Officer
- 6.3 Policy, Records and Communications Department

7. Authorization

- 7.1 This policy was approved by Six Nations Elected Council at the General Council meeting held on September 7, 2010, by resolution No. GC#699/09/07/2010 to be effective on December 7, 2010.
- 7.2 This policy supplements any previous policies and resolutions on Council Honoraria and Council Attendance.
- 7.3 Amendments to this policy must be approved by a Council Resolution.

7.4 This policy was amended and approved by Six Nations of the Grand River Elected Council at the Political Liaison meeting held on December 9, 2024, by resolution ICPL#418/12/09/2024 to be effective on December 10, 2024.